



# GRANT GUIDELINES

TAHOE TRUCKEE COMMUNITY FOUNDATION

## 2022 Community Grants Cycle

### ***Our Mission...***

Tahoe Truckee Community Foundation connects people and opportunities, generating resources to build a more caring, creative, and effective community.

### ***Ethical Leadership...***

TTCF recognizes our unique role in the community as a grantmaker with different stakeholders engaged in the deployment of community resources. We adhere to a Code of Ethics across operations, program and governance structures of TTCF. [Code of Ethics](#).

### ***Our Process...***

TTCF utilizes a simplified and streamlined granting process. Nonprofits need only apply once to a consolidated grant cycle offering at least \$300,000 in available grant funds. Grant committee members from Open Competitive, Nature Fund, Queen of Hearts Women's Fund, and Tahoe Donner Giving Fund will then jointly review proposals and direct them to aligned funding sources for further consideration.

### ***Diversity, Equity, and Inclusion...***

We are here to serve our entire community and to co-create a place of home. We are in passionate pursuit of a just Tahoe Truckee community, where people of all races, ethnicities, genders, sexual orientations, abilities, and identities have an equal opportunity to thrive. We will intentionally infuse equity into all aspects of our governance, operations and programming, and equitably distribute and redistribute resources in our community. Click through to read TTCF's [Commitment to Equity Statement](#).

### ***Areas of Interest ...***

The Foundation is broad based in its funding interests and applicants must show community benefit in their mission and programs.

- Animal Welfare
- Arts and Culture
- Community Improvement
- Education
- Environment, Conservation, Recreation
- Health and Human Services
- Youth Development

## ***Types of Grants...***

TTCF will still be awarding various types of grants:

**Program/Project** - generally go toward either hard costs or staffing costs to support, launch, expand or advance the measurable impact of specific projects or programs.

**Nature** - Environmental program/project grants are subject to additional eligibility requirements. Please see the specific criteria for these grants below.

**Capacity Building** - funding for strategic planning, board development and governance, marketing and communication, fundraising, financial reporting, evaluation and more.

**Mission Driven** - unrestricted, trust based grants to further a nonprofit mission

*Note: If a proposal includes working in/with local classrooms or conducting field trips, a **letter of support from the office of the TTUSD Superintendent** must be included with the application.*

## ***Further Requirements for Nature Grants...***

Nature grants are made possible by TTCF's Nature Fund and Martis Fund. Nature Grants will support organizations that conserve wildlife, land, water, and air quality in the Truckee, North Tahoe and Donner Summit regions while enhancing opportunities for enjoyment of the outdoors. Martis Fund resources will be distributed to those organizations that are committed to managing and restoring habitat and forest lands *specifically* in Martis Valley or the greater Eastern Placer County region. Organizations are also encouraged to share their capacity building needs and will be considered for Martis Fund resources for such needs if they have prior, ongoing or upcoming projects in this region. By investing in the business aspects of missions, we believe we can strengthen those efforts and ultimately support a greater impact in the region.

### **TTCF's Nature Fund resources support organizations that help advance the following desired outcomes:**

- Healthy land, water, and air
- Vibrant fish and wildlife populations
- Accessible open space
- Educated, aware, and appreciative community members

### **Martis Fund resources support organizations that help advance the following desired outcomes:**

- Restoration of forest and habitat lands
- Land management for optimal conservation values
- Leveraging existing institutional capacity and other funding sources

## ***Geographic Focus and Limitations...***

Geographic - Grants are awarded to organizations located in or directly serving the geographic areas of Donner Summit, Truckee, Squaw Valley, and the west and north shores of Lake Tahoe (generally mirroring TTUSD boundaries), sometimes including Incline Village when appropriate. While we may fund organizations out of this area, we primarily look for services utilized by the residents of our region.

TTCF does **not** make grants for the following:

- Direct religious activities
- Political activism, lobbying, legislative activities, or legal action
- Organizations that discriminate based on race, color, creed, age, sex, sexual orientation or national origin

Usually TTCF does not fund:

- Participation in activities by parental choice
- Field trips
- Capital campaigns
- Activities that have already occurred
- School based activities, unless they impact students district wide or impact the broader community
- Indirect costs/administration costs/fiscal sponsorship fees of more than 5-10% of a total grant award to be paid to out of region organizations/fiscal sponsors unless otherwise negotiated.

### ***Application and Review Process...***

- As a pilot project this year, TTCF will accept applications either online or through recorded virtual interviews.
- Applicants may request their preferred format [HERE](#) by August 5th and will be notified no later than August 8th to confirm the available format.
- The number of potential interviews may be limited to availability for scheduled dates of August 30th and 31st (dates subject to change). TTCF will conduct a lottery if interview availability is limited.
- Applications may be submitted online [HERE](#) starting Monday, August 1, 2022 and are due Friday, September 2, 2022 by 5 pm.
- All applicants must submit their current operational budget and financial statements online.
- First time applicants must submit Proof of IRS tax status online and provide other baseline information regarding the organization.
- Foundation staff and the Grants Committee will review applications and interviews to determine their funding recommendations.
- The Board of Directors makes all final funding decisions based on the recommendations by the Grants Committee.
- Applicants will receive a response to grant requests within 6-8 weeks, with grant checks processed by year end.
- Recipients of restricted grants are required to return a completed Grant Agreement and at the end of the grant year, submit an online report describing how the money was spent and the results achieved.
- Recipients of unrestricted grants may use the funding as they see fit in furtherance of their mission.