



APPLICANT GUIDE USER SETUP AND ACCESS

TRUCKEE NORTH TAHOE FOREST MANAGEMENT PROGRAM
SPRING 2023

TAHOE TRUCKEE
COMMUNITY FOUNDATION



STEP 1: REVIEW REQUIREMENTS & RESOURCES

Prior to beginning your application ensure that you have reviewed the Program Website.

The website includes specific information and eligibility requirements for landowners and types of works that are able to be completed through this program.

It also includes a suite of program resources including FAQs, a downloadable version of the application and other key resources.

The website can be accessed at <https://www.ttcf.net/tntfmp/>

STEP 2: CREATE A USER ACCOUNT

Login to the TTCF-hosted account to begin your application process

First time users will need to create a new account

The registration process and application can be accessed at the following site:

<https://www.grantinterface.com/Home/Logon?urlkey=ttcf>



Tahoe Truckee Community Foundation connects people and opportunities, generating resources to build a more caring, creative, and effective community.

Logon

Email Address*

testing@ttcf.net

Password*

.....

Log On

Create New Account

[Forgot your Password?](#)

Welcome to Tahoe Truckee Community Foundation's online grant system!

New Users: *Please click "Create New Account*" to begin the registration process.

Returning Users: Please enter your email address and password and click "Log On" to return to your Dashboard.

If you have questions, please contact .

STEP 3: ENTER CONTACT INFORMATION

Enter current contact information on behalf of the applicant. This may include an individual or an entity.

*Tool Tip

If you are applying as an individual please enter First Name, Last Name in the "Organization Name" field.

Cancel Account Creation

Create New Account

If you already have an Account, click the 'Cancel Account Creation' button to go to the Logon page

⚠ Using the browser's back button will delete your registration information.

ℹ This registration process has multiple steps you must complete before you can apply.

Fields with an asterisk (*) are required.

Organization Information	
Organization Name*	EIN / Tax Identification Number*
<input type="text"/>	<input type="text"/>
Web Site	Telephone Number*
<input type="text"/>	<input type="text"/>
Fax Number	Organization Email
<input type="text"/>	<input type="text"/>
Address 1*	Address 2
<input type="text"/>	<input type="text"/>
City*	State*
<input type="text"/>	<input type="text"/>

Grant Management Software provided by Foundant Technologies © 2023

STEP 4: SELECT & COMPLETE ELIGIBILITY QUIZ



Click “Apply” in the top left corner, then the blue button to Start the Eligibility Quiz named “Eligibility - 2023 Truckee North Tahoe Forest Management Program Application”

There, you will be guided through a brief series of questions to determine your fit with the program guidelines.


Eligibility - 2023 Truckee North Tahoe Forest Management Program Application

Important notice to prospective applicants

Welcome!

Before proceeding with a full submission to the Truckee North Tahoe Forest Management Program (TNTFMP) Application, please complete the following brief eligibility quiz. If you pass this quiz, you will be advanced to the LOI stage of the application process. If you do not pass this quiz, you do not qualify for this program given the guidelines put forth by CAL FIRE.

[Preview](#) [Continue Eligibility Quiz](#)



STEP 5: COMPLETE LETTER OF INTENT (LOI)

If the eligibility criteria is met in the quiz you will be advanced to the next stage, the LOI.

TTCF will be responsible for verifying if your proposed project falls within the geographical boundaries of the program. To assess this, APN data must be provided. Using, the hyperlinked tools please complete the 2-question form.

TTCF staff will review within 2 business days to determine if your project will advance to the application stage.

Question Group

County*

Please indicate which county the majority of your project acreage is located in. You may choose only one.

El Dorado County

Nevada County

Placer County

Sierra County

Project Location - APN*

Please enter the Assessor's Parcel Number (APN) for your project location. You may only include one APN for the purpose of the LOI. This should be where the majority of your project acreage is located. Please do not use dashes.

If you need assistance locating your APN please reference County Maps & Parcel Data at the following external websites:

- [El Dorado County](#)
- [Nevada County](#)
- [Placer County](#)
- [Sierra County](#)

When inputting your street address to the county database, if you encounter a challenge try looking it up by number only.

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STEP 6: COMPLETE AND SUBMIT YOUR APPLICATION



If your application passes the LOI stage, you will receive a system-generated notification that you are invited to apply for a grant. [Log into the software](#) and click the home icon in the upper left corner. Under active requests select "Edit Application".

You must complete all required fields and submit the application no later than **April 14th 11:59PM PST**.

If during the application process you have any questions or need for technical support please contact: anne@ttcf.net



Active Requests 1		Historical Requests 0	
Eligibility Quizzes			
Eligibility - 2023 Truckee North Tahoe Forest Management Program Application		Submitted	03/07/2023 View Eligibility Quiz
▼ TNTFMP_AnneGrahamathon_1122333			
Process: 2023 Truckee North Tahoe Forest Management Program Application			
LOI	Submitted	03/07/2023	View LOI
Application	Draft	03/09/2023	Edit Application
Decision	Undecided		