2024 Truckee North Tahoe Forest Management Program Application

Tahoe Truckee Community Foundation

Application Overview

This is the full application for the 2024 Truckee North Tahoe Forest Management Program. This is a competitive grant application where all complete applications will be reviewed by a committee of regional forestry professionals. You must complete all sections and all required questions of the application to move forward in the process.

The application has four sections:

1. Applicant Information (Not Scored)
2. General Property Information (20 Possible Points)
3. Conditional Application Based on Funding Request Goal (25 Possible Points)
4. Project Financial Information and Administrative Capacity (45 Possible Points)

Please review all materials on the program website prior to starting the application. You will find the evaluation rubric on the website to see how your application will be evaluated.

If you have any questions about your application or would like to schedule a time to discuss your application, please reach out to anne@ttcf.net.

Section I. Applicant Information (Section Not Scored)

Project Name*
Name of Project. To be supplied by TTCF Staff during the due diligence process with standard nomenclature. e.g. TNTFMP_Entity Name_ APN#

Character Limit: 100

Project Location - Street Address*
Character Limit: 250

Project Location - City*
Character Limit: 100

Project Location - State

To be entered internally, standard CA

Character Limit: 2

Project Location - Postal Code*

Character Limit: 7

Applicant Type*

Please indicate which of the following legal entities describes your applicant status. You may only select one option.

Choices

501(c)3 nonprofit corporation
B corporation
C corporation
Individual
Limited Liability Company
Partnership
S Corporation
Sole Proprietorship
Agency applying on behalf of (a) private landowner(s)
Other applying on behalf of private landowner

Project Manager Name*

What is the name of the point person who will be responsible for managing this grant?

Character Limit: 100

Project Manager Relationship*

What is the relationship of the project manager to the property owner(s)?

Character Limit: 250

Property Acreage*

What is the total acreage of the property you own? Your total land ownership of private, non-industrial forestland cannot exceed 5,000 acres.

Character Limit: 20

Project Acreage

What is the total acreage where the proposed project or scope of work will take place if different from the total ownership.

Character Limit: 20

Project Location - APN*

Please enter the Assessor's Parcel Number (APN) for your project location. You may only include one APN for the purpose of the LOI. This should be where the majority of your project acreage is located. Please do not use dashes.

If you need assistance locating your APN please reference County Maps & Parcel Data at the following external websites:

- El Dorado County
- Nevada County
- Placer County
- Sierra County

When inputting your street address to the county database, if you encounter a challenge try looking it up by number only.

Character Limit: 12

Multi-Ownership Project

Is this a multi-ownership project where all property owners individually meet the eligibility criteria? (I.e. each landowner must individually own greater than 3 but fewer than 5,000 acres of private, non-industrial forestland within the program boundary.)

If you are proposing a multi-ownership project, please include the names, contact email, and APN for each landowner in the following format:

- Name, email address, APN
- Ex. John Doe, jdoe@ttcf.net, 00000000

Character Limit: 1000

W-9*

Please upload a copy of your W-9 here. If awarded, this information will serve as Payee Data for the applicant.

File Size Limit: 1 MB

Funding Request Goal*

Please indicate what scope of work you are seeking to accomplish if awarded funding through this program. You may only select one. If you are intending to apply for CEQA and implementation, please select the option "Complete CEQA environmental compliance process for a defined project".

Please reference the program application flowchart to assist you in determining what to apply for if you are unsure.

Choices

Develop a project or a Forest Management Plan for my property
Complete CEQA environmental compliance process for a defined project
Implement a project with completed CEQA environmental compliance

Section II. General Property Information (20 Points Possible)

Current Property Conditions*

Please describe the current vegetation and fuel loading conditions of the property that contributes to wildfire threat.

Character Limit: 2500

Property Regional Context*

Please provide context to your surrounding area which could include proximity to populated areas, public lands, recreational amenities, critical infrastructure, etc.

Character Limit: 2500

Project Goals*

Please briefly describe your intended end-goals for this project. This could include a range of outcomes depending on what you're applying to accomplish. Outcomes could include learning how to sustainably manage your forested land, obtain CEQA compliance and necessary permits to implement a wildfire resilience project, pre and post treatment description of site conditions and project results relative to hazardous tree and vegetative conditions, wildfire hazard reduction goals, etc.

Character Limit: 2500

Alignment to Regional Wildfire Resilience Efforts*

Please describe how your project/property work will support existing regional wildfire resilience efforts and highlight if your project is part of a larger plan, coordinated effort, or is proximate to other ongoing wildfire resilience projects. Please see the program goals document on the TNTFMP website to reference several community plans and wildfire hazard document for reference of regional wildfire resilience efforts.

Character Limit: 2500

Site Pre-Work*

Please explain what forest management, tree removal or wildfire resilience work has taken place on your property prior to completing this application, if any?

Character Limit: 1500

Community Partnerships

Have you worked with any local fire districts, resource conservation districts, public utility districts or other agencies or nonprofit organizations to plan or make improvements to the forest health on your property? If yes, please provide the name(s) of partner agencies and organizations and a description of the improvement to forest health on your property.

Character Limit: 1500

Section III. Forest Management Plan or Project Development (25 Possible Points)

This section of the application is intended for applicants that are seeking technical assistance to develop a project plan or a Forest Management Plan for their property. If you already have a defined project for which you are seeking technical assistance to complete CEQA, please select an alternative "Funding Request Goal" in Section I. of the application.

Forest Management Plan*

Does your property have a management plan written by a Registered Professional Forester?

Choices

Yes
No

Project Plan*

Does your property have a well-defined project that has specified objectives, goals, acreage, and types of work that will take place in particular zones of the property?

Choices

Yes
No

Forest Management Goals*

Using page 17 "Landowner Management Objectives" of the CA Cooperative Forest Management Plan template, please describe your forest management goals for your property.

Character Limit: 2000

Project Timeline*

Please indicate the intended time frame in which the project or Forest Management Plan development if awarded funding. We intend to have funding decisions approved by the TTCF Board in mid-April. We would notify applicants following approval by the Board and would hope to have contracts executed by May 2024.

Character Limit: 2000

Registered Professional Forester*

We encourage you to reach out to a Registered Professional Forester (RPF) in advance of applying to the program to ensure they would be able to support your project or Forest Management Plan development. Please include the name of the forester you would intend to have support this process. Please include any additional information provided by the RPF if applicable.

Please utilize the CAL FIRE database of foresters FIRE to find a potential RPF if you do not have a standing relationship with on.

Character Limit: 1000

Section III. CEQA Application (25 Points Possible)

This section of the application is intended for applicants that have a project plan in place and are seeking technical assistance to go through the environmental compliance process. Environmental compliance under the California Environmental Quality Act (CEQA) MUST be met to use funding through this program to implement a project. The CEQA process cannot be started if you do not have a specific project plan developed. This project plan could be independently design, or a priority project identified in a Forest Management Plan for your property. If you do not have a defined project plan, please select an alternative "Funding Request Goal" in Section I. of the application.

Project Overview*

Does your property have a project plan that has specified objectives, goals, acreage, and types of work that will take in particular zones of the property? Please describe the proposed work to be conducted and desired post-project stand conditions. Include Management Plan units where work will be conducted, if available.

Character Limit: 2500

Project Map

Please upload a project map if available.

File Size Limit: 1 MB

Forest Management Plan

Please upload a copy of your property's Forest Management Plan if you have one for your property.

File Size Limit: 5 MB

CAL FIRE Approved Activities*

Please indicate which of the following activities are part of your project plan. Check all that apply

Choices

Follow-up to previous work
Pruning
Site Preparation
Timber Stand Improvement
Tree Planting
Tree Protection

Follow-up to previous Work

If you selected Follow-up to previous work in the CAL FIRE approved activities list, please provide a short description of the work that will take place.

Character Limit: 200

Permits and Regulatory Approvals*

Please describe any existing or needed permits or regulatory approvals needed to meet environmental compliance in order to complete the project. This includes CEQA document type or additional permits.

Character Limit: 1000

Anticipated CEQA Timeline*

Please indicate the approach (exemption, EIR, etc.) and intended timeline to obtain CEQA if awarded funding. We intend to have funding decisions approved by the TTCF Board in mid-April 2024. We would notify applicants following approval by the Board and would hope to have contracts executed by May 2024. Projects should not be forecasted to extend past March 31, 2026 due to TTCF's grant agreement with CAL FIRE closing March 31, 2026.

Character Limit: 2500

Previous CEQA Review

Has any CEQA review taken place for your project to date? If yes, please attach a copy of this review. This would include a California Natural Diversity Database Search, an Information Center Records search, or determination of any known archaeological or historical sites within the project areas.

File Size Limit: 2 MB

To complete CEQA, your project must be backed by a Lead Agency. You CANNOT apply for CEQA technical assistance without a lead agency identified and a letter of support from that agency. If you are unsure of who could serve as a Lead Agency for your project, please contact anne@ttcf.net.

CEQA Lead Agency*

Has a Lead Agency been identified for this project?

Choices

Yes
No

Lead Agency Name*

Character Limit: 250

Lead Agency Letter of Support*

File Size Limit: 1 MB

Project Implementation Funding*

In addition to CEQA technical assistance, are you currently seeking project implementation funding through the Truckee North Tahoe Forest Management Program? Implementation funding will be contingent upon successful completion of CEQA and approval by CAL FIRE prior to any implementation activities commencing. If yes, you will be prompted to additionally provide information about the implementation timeline of your project. If no, you will continue onto the project financial section of the application.

Choices

Yes, I am currently also seeking implementation funding for this project through the TNTFMP.

No, I am not currently seeking implementation funding for this project through the TNTFMP.

Section III. CEQA Application - CEQA and Implementation Timeline

CEQA and Implementation Timeline*

Please indicate the tentative implementation timeline if awarded funding. This should include a detailed timeline that addresses specific tasks and milestones to measure progress during implementation of the project. We intend to have funding decisions approved by the TTCF Board in mid-April 2024. We would notify applicants following approval by the Board and would hope to have contracts executed by May 2024. You will need to factor in when you intend to have CEQA obtained prior to starting the implementation of your project given that CEQA will need to be reviewed and approved by CAL FIRE prior to beginning implementation. Projects should not be forecasted to extend past March 31, 2026 due to TTCF's grant agreement with CAL FIRE closing March 31, 2026.

Please be sure to delineate in your budget the difference between funds you are requesting for CEQA and those you are requesting for implementation. The committee will evaluate whether to fund you for just the CEQA portion or for the entirety of your request.

Character Limit: 2500

Section III. Project Implementation Application (25 Possible Points)

This section of the application is intended for applicants that have already met CEQA compliance. Environmental compliance under the California Environmental Quality Act (CEQA) MUST be met to use funding through this program to implement a project. If you have not yet completed environmental compliance, please select an alternative "Funding Request Goal" in Section I. of the application.

Forest Management Plan

Please attach a copy of your property's Forest Management Plan if you have one.

File Size Limit: 2 MB

Project Plan*

Please describe the proposed project plan that has specified objectives, goals, acreage, and types of work that will take in particular zones of the property? Please describe the proposed work to be conducted and desired post-project stand conditions. Include Management Plan units where work will be conducted, if available.

Character Limit: 2000

Project Map

Please upload a project map if available.

File Size Limit: 1 MB

CAL FIRE Approved Activities*

Please indicate which of the following activities are part of your project plan. Check all that apply.

Choices
Follow-up to previous work
Pruning
Site preparation
Timber Stand Improvement
Tree Planting
Tree Protection

Follow-up to Previous Work

If you selected follow-up to previous work in the CAL FIRE approved activities list, please provide a short description of the work that will take place.

Character Limit: 1000

CEQA*

Has environmental compliance under the California Environmental Quality Act been completed for this proposed project?

Choices
Yes
No

CEQA Document*

Please provide a copy of your CEQA documentation indicating you are able to begin project implementation if awarded funding. Prior to awarding implementation funding, your CEQA documentation must be reviewed and approved by CAL FIRE.

File Size Limit: 5 MB

Environmental Compliance and Permits*

Please describe any existing or needed permits or regulatory approvals needed to be able to implement this project in addition to your CEQA document, if any.

Character Limit: 1000

Anticipated Project Timeline*

Please indicate the tentative implementation timeline if awarded funding. This should include a detailed timeline that addresses specific tasks and milestones to measure progress during implementation of the project. We intend to have funding decisions approved by the TTCF Board in mid-April 2024. We would notify applicants following approval by the Board and would hope to have contracts executed by May 2024. Projects should not be forecasted to extend past March 31, 2026 due to TTCF's grant agreement with CAL FIRE closing March 31, 2026.

Character Limit: 2000

Section IV. Project Financial Information and Administrative Capacity (45 Points Possible)

Administrative Capacity*

Please explain why you are able to administer the grant requirements including quarterly reporting and spend down of grant funds within the grant terms. This can be based on a variety of work experience and can, but does not have to include, previous grant management experience.

Character Limit: 2000

Total Project Cost*

What is the total cost to complete this project?

Character Limit: 20

Request Amount*

What is the total amount of financial support you are requesting from the Truckee North Tahoe Forest Management Program to complete this project or scope of work?

*Note this should match the funding request in your attached Budget File Upload.

Character Limit: 20

Financial Capacity*

Please detail why you would not be able to fund this scope of work without a grant from this program or why funding would bolster your work given the match (in-kind or monetary) you will contribute to this project.

Character Limit: 2000

Match Amount*

What is the total dollar amount of available matching funds for your project (if any?). Please enter "0" if you do not have matching dollars available.

Character Limit: 20

In-Kind Match

Please describe the in-kind contribution that will be made towards this project or scope of work (i.e. do you have an ability to do any of the project work yourself, volunteers to support this project, or some other kind of in-kind match).

Character Limit: 250

Match Expiration*

Does any of the indicated match have an expiration date? If no match is being included due to financial need of the property owner, please indicate that.

Character Limit: 250

Budget Upload*

Using the provided standard Budget File Template, please provide financial details on your Funding Request. When complete, upload the file here.

File Size Limit: 1 MB

Budget Narrative*

Please briefly provide a justification for the expenses provided in your budget form.

Character Limit: 1000

Bid/Quote Documentation*

Please include a file upload with the bid or quote information for the scope of work to be completed to justify your ask amount. This can include a formal bid document or an email with a quote from a qualified contractor or registered professional forester.

File Size Limit: 1 MB

Other Grant Funds

Have you received any other grant funding or support for forest management work on your property? If so, please explain what those grants or support were.

Character Limit: 500