



# GRANT GUIDELINES

TAHOE TRUCKEE COMMUNITY FOUNDATION

## 2021 Community Grants Cycle

### ***Our Mission...***

Tahoe Truckee Community Foundation connects people and opportunities, generating resources to build a more caring, creative, and effective community.

### ***Our Values...***

TTCF seeks to create a moral compass for the organization and its employees, help determine priorities, guide and direct the organizational culture, guide decision-making, establish a standard against which actions can be assessed and show stakeholders our most important and persistent principles. Click through to read TTCF's [Code of Ethics](#).

### ***Our Process...***

TTCF utilizes a simplified and streamlined granting process. Nonprofits need only apply once for a consolidated grant cycle offering at least \$300,000 in available-to-grant funds. Grant committee members from Open Competitive, Nature Fund, Martis Fund, Queen of Hearts Women's Fund, and Tahoe Donner Giving Fund will then jointly review proposals and direct them to aligned funding sources for further consideration. TTCF is committed to building grantmaking practices and policies that minimize bias and support decisions that promote justice, inclusion, and equity.

### ***COVID-19 Considerations...***

TTCF understands many, if not all, regional nonprofits have been adversely impacted by COVID-19 either through lost revenue and cancelled programming or an increased, urgent demand for services not anticipated, budgeted or with resources to address. While TTCF has tried to respond to this crisis in the moment as best as we can for the community, we recognize the effects can be far-reaching and long-lasting. So please, use this application process to update us on how your organization plans to address the ongoing impact from the pandemic for the next calendar year in hopes that we can best align our resources to help mitigate the economic impairment.

### ***Diversity, Equity, and Inclusion...***

TTCF strives to integrate a race equity lens into all aspects of our work. TTCF is building its own internal capabilities to insist on racial equity in order to lead and support needed change in our community. TTCF's goals for our organization, our regional nonprofits and, ultimately our entire community are to 1) understand the history and dynamics of racism in our society, 2) recognize racist and oppressive structures and practices in our organizations and the local community, 3) set goals and implement new structures and practices to realize the vision of a proactive and authentic racially and socially just community. We invite you to use this application process to enable us to get a

better understanding of any racial equity efforts being undertaken or planned by your organization so we are best positioned to work together effectively to these ends.

### ***Areas of Interest ...***

The Foundation is broad-based in its funding interests. We fund in the following areas of interest:

- Animal Welfare
- Arts and Culture
- Community Improvement
- Education
- Environment, Conservation, Recreation
- Health and Human Services
- Youth Development

### ***All proposals for our Community Grant Cycle must...***

- Show community benefit and/or support.
- Not supplant funds or duplicate services.
- Have a plan to support the proposal after the grant term, if applicable.

### ***Types of Grants...***

TTCF will still be awarding various types of grants, even in consideration of COVID-19 concerns. The first is our more typical **Program/Project** grant. These grants generally go toward either hard costs or staffing costs to support, launch, expand or advance the measurable impact of specific projects or programs. Environmental program/project grants are subject to additional eligibility requirements. Please see the specific criteria for these **Nature** grants below. We will also be awarding **Capacity Building** grants (for example, funding for strategic planning, board development and governance, marketing and communication, fundraising, financial reporting, evaluation and more) and **Mission Driven** grants (an unrestricted, trust based grant to further a nonprofit's mission).

*(Note that if a proposal includes working in/with local classrooms or conducting field trips, a letter of support from the office of the TTUSD Superintendent must be included with the application.)*

### ***Further Requirements for Nature Grants...***

Nature grants are made possible by TTCF's Nature Fund and Martis Fund. Nature Grants will support organizations that conserve wildlife, land, water, and air quality in the Truckee, North Tahoe and Donner Summit regions while enhancing opportunities for enjoyment of the outdoors. Martis Fund resources will be distributed to those organizations that are committed to managing and restoring habitat and forest lands *specifically* in Martis Valley or the greater Eastern Placer County region. Organizations are also encouraged to share their capacity building needs and will be considered for Martis Fund resources for such needs if they have prior, ongoing or upcoming projects in this region. By investing in the business aspects of missions, we believe we can strengthen those efforts and ultimately support a greater impact in the region.

**TTCF's Nature Fund resources support organizations that help advance the following desired outcomes:**

- Healthy land, water, and air
- Vibrant fish and wildlife populations
- Accessible open space
- Educated, aware, and appreciative community members

**Martis Fund resources support organizations that help advance the following desired outcomes:**

- Restoration of forest and habitat lands
- Land management for optimal conservation values
- Leveraging existing institutional capacity and other funding sources

***Limitations...***

Geographic - Grants are awarded to organizations located in or directly serving the geographic areas of Donner Summit, Truckee, Squaw Valley, and the west and north shores of Lake Tahoe (generally mirroring TTUSD boundaries), sometimes including Incline Village, when appropriate. While we may fund organizations out of this area, we primarily look for services utilized by the residents of our region.

TTCF does **not** make grants for the following:

- Direct religious activities
- Political activism, lobbying, legislative activities, or legal action
- Organizations that discriminate based on race, color, creed, age, sex, sexual orientation, national origin, or exhibit any other inequitable treatment of individuals.

Usually TTCF does not fund:

- Participation in activities by parental choice (typically organizations offering fee-based extracurricular youth activities. Examples include, but not limited to, sports groups such as swim team, ski team, soccer club, little league, cheer, gymnastics, jiu-jitsu, etc.; arts and sciences groups such as dance, music, art, theater, computer science, robotics, etc., and their supporting foundations/organizations.)
- Field trips
- Capital campaigns
- Activities that have already occurred
- School-based activities, unless they impact students district wide or impact the broader community
- Organizations more than one time in a calendar year
- Indirect costs/administration costs/fiscal sponsorship fees of more than 10% of a total grant award to be paid to out of region organizations/fiscal sponsors unless otherwise negotiated.

***Review Process...***

Applications may be submitted starting Monday, August 2nd and are due by Friday, September 3rd, 2021 by 5 pm and will only be accepted online [here](#). Foundation staff will review applications to

determine that the request is complete and conforms to TTCF's basic policies, goals, objectives, and areas of focus. Staff and members of the Grants Committee may research your request through Guidestar and internet searches, telephone inquiries, meetings, and/or site visits. The TTCF Board of Directors makes all funding decisions based on recommendations by the Grants Committee. Applicants will receive a response to grant requests within 6-8 weeks, with grant checks processed by year end. Program and Capacity Building Grant recipients are required to return a completed Grant Agreement and at the end of the grant year, submit an online report describing how the money was spent and the results achieved.

### ***Contact Us...***

We are happy to discuss guidelines, the application process, and/or your proposal prior to application submission. Please email Phyllis McConn at [phyllis@ttcf.net](mailto:phyllis@ttcf.net) if you would like assistance.