



GRANT GUIDELINES

TAHOE TRUCKEE COMMUNITY FOUNDATION

2023 Community Grant Cycle

Our Mission

Tahoe Truckee Community Foundation connects people and opportunities, generating resources to build a more caring, creative, and effective community.

Ethical Leadership

TTCF recognizes our unique role in the community as a grantmaker with different stakeholders engaged in the deployment of community resources. We adhere to a [Code of Ethics](#) across operations, program and governance structures of TTCF.

Our Process

TTCF utilizes a simplified and streamlined granting process. Nonprofits need only apply once to a consolidated grant cycle offering at least \$300,000 in available grant funds. Grant committee members from Open Competitive, Nature Fund, Queen of Hearts Women's Fund, and Tahoe Donner Giving Fund will then jointly review proposals and direct them to aligned funding sources for further consideration.

Diversity, Equity, and Inclusion

We are here to serve our entire community and to co-create a place of home. We are in passionate pursuit of a just Tahoe Truckee community, where people of all races, ethnicities, genders, sexual orientations, abilities, and identities have an equal opportunity to thrive. We will intentionally infuse equity into all aspects of our governance, operations, and programming, and equitably distribute and redistribute resources in our community. Click through to read TTCF's [Commitment to Equity Statement](#).

Areas of Interest

The Foundation is broad based in its funding interests and applicants must show community benefit in their mission and programs.

- Animal Welfare
- Arts and Culture
- Community Improvement
- Education
- Environment, Conservation, Recreation
- Health and Human Services
- Youth Development

Types of Grants

TTCF awards various types of grants:

Mission Driven - unrestricted, trust-based grants to further a nonprofit mission.

Program/Project - generally go toward either hard costs or staffing costs to support, launch, expand or advance the measurable impact of specific projects or programs.

Nature - Environmental program/project grants are subject to additional eligibility requirements. Please see the specific criteria for these grants below.

Capacity Building - funding for strategic planning, board development and governance, marketing and communication, fundraising, financial reporting, evaluation, and more.

** Note: If a proposal includes working in/with local classrooms or conducting field trips, a **letter of support from the office of the TTUSD Superintendent** must be included with the application.*

Further Requirements for Nature Grants

Nature grants are made possible by TTCF's Nature Fund and Martis Fund. Nature Grants will support organizations that conserve wildlife, land, water, and air quality in the Truckee, North Tahoe and Donner Summit regions while enhancing opportunities for enjoyment of the outdoors. Martis Fund resources will be distributed to those organizations that are committed to managing and restoring habitat and forest lands *specifically* in Martis Valley or the greater Eastern Placer County region. Organizations are also encouraged to share their capacity building needs and will be considered for Martis Fund resources for such needs if they have prior, ongoing, or upcoming projects in this region. By investing in the business aspects of missions, we believe we can strengthen those efforts and ultimately support a greater impact in the region.

TTCF's Nature Fund supports organizations that help advance the following desired outcomes:

- Healthy land, water, and air
- Vibrant fish and wildlife populations
- Accessible open space
- Educated, aware, and appreciative community members

Martis Fund supports organizations that help advance the following desired outcomes:

- Restoration of forest and habitat lands
- Land management for optimal conservation values
- Leveraging existing institutional capacity and other funding sources

Geographic Focus and Limitations

Geographic - Grants are awarded to organizations located in or directly serving the geographic areas of Truckee, Donner Summit, Olympic Valley, and the west and north shores of Lake Tahoe (generally mirroring TTUSD boundaries), sometimes including Incline Village when appropriate. While we may fund organizations out of this area, we primarily look for services utilized by the residents of our region.

TTCF does **not** make grants for the following:

- Direct religious activities
- Political activism, lobbying, legislative activities, or legal action
- Organizations that discriminate based on race, color, creed, age, gender, sexual orientation, or national origin

Usually, TTCF does not fund:

- Participation in activities by parental choice
- Field trips
- Capital campaigns
- Activities that have already occurred

- School-based activities, unless they impact students district-wide or impact the broader community
- Indirect costs/administration costs/fiscal sponsorship fees of more than 5-10% of a total grant award to be paid to out-of-region organizations/fiscal sponsors unless otherwise negotiated.

Application & Review Process

- The application process includes:
 - **For all applicants**
 - Required *Organizational Check-In/Annual Update*. May be completed via online application or scheduled interview.
 - Applicants may review prompts and request an interview [HERE](#) by August 9th.
 - Online applications may be submitted [HERE](#) starting Tuesday, August 15, 2023 and are due Friday, September 15, 2023, by 5 pm.
 - Required *Supporting Materials* including dollar amount for total operating budget, a copy of total operating budget, and a copy of *most recent* annual financial statements submitted online.
 - Optional *Organization Income Sources*, and *Organization Staffing and Governance* online sections to help TTCF monitor trends for our regional nonprofits.
 - **For First-Time applicants**
 - Required *Organizational Profile* information submitted online.
 - **For applicants requesting particular program, project, or capacity-building needs, including Nature Fund or Martis Fund grant funding:**
 - Required *Narrative Section* and *Program/Project Budget Form* submitted online.
- Foundation staff and the Grants Committee will review applications and interviews to determine their funding recommendations.
- The Board of Directors makes all final funding decisions based on the recommendations of the Grants Committee.
- Applicants will receive a response to grant requests in mid-November, with grant checks processed by year-end.
- Recipients of *restricted* grants are required to:
 - Return a completed Grant Contract
 - Submit an evaluation report on the use of the grant funds
- Recipients of *unrestricted* grants may use the funding as they see fit in furtherance of their mission.

Questions?

To discuss your proposal ahead of submission, or for any questions, please contact Phyllis McConn at phyllis@ttcf.net or Dana Crary at dana@ttcf.net.